

Job Description

Title:	Placemaking Project Manager
Remuneration:	£30,000-£32,000 per annum
Hours of work:	Full time 35 hrs/week. Some early morning, evening and weekend working required. Flexible working options (e.g. part time / jobshare) will be considered
Location:	Better Bankside, Bankside Community Space, 18 Great Guildford Street, London SE1 0FD
Duration:	Permanent
Reporting to:	Deputy CEO

About this job

An excellent opportunity for an organised and motivated project manager with a passion for urban placemaking to join of the UK's longest-standing Business Improvement Districts, renowned for being at the forefront of place shaping and making. The postholder will be responsible for delivering Better Bankside's high-profile public realm projects on time and to budget.

As the innovative Bankside Urban Forest public realm programme has matured, the organisation is managing delivery of increasingly ambitious and innovative schemes to improve the streets and spaces of Bankside. Better Bankside is also succeeding in attracting more external funding, so the scope of projects that need implementing is widening beyond placemaking to other programmes. A project manager is needed to support successful delivery of the placemaking programme, taking these and other exciting new projects to fruition.

About Better Bankside

Better Bankside is a Business Improvement District (BID) in Southwark, London. Its aim is to make Bankside a thriving place to work, live and visit and, ultimately, to become the 'best neighbourhood in the world'. Better Bankside was formally established in 2005 and was the third BID in the UK.

A Business Improvement District (BID) is an independent, business-owned and led company, which seeks to improve a given location for commercial activity. Better Bankside's members are the 650+ companies in the BID area (between Hatfields in the west and London Bridge in the east, and south from the River as far as Union Street, Borough Station and Webber Street) who pay its annual 'levy'. Many of these are heavily involved in the governance of the company.

Job Overview

The Placemaking Project Manager ensures projects are delivered on time and to budget. Working closely with the Placemaking Programme Manager, Operations Manager and Smarter Travel Coordinator, the role is critical in delivering Bankside's placeshaping and placemaking programmes and projects.

Examples of current projects include: installing 'Colourful Crossings' on Southwark Street, unlocking further stretches of the 'Low Line', implementation of a 'Clean Air Mini Neighbourhood' around America Street and transforming the historic yards off Borough High Street.

Responsibilities

- Delivering projects with a focus on public realm and placemaking. Including e.g.
 - Installation of the 'Bankside Boardwalk' on Lavington St
 - Delivering greening interventions for Clean Air Mini Neighbourhood on America St and Keppel Row
 - Greening and freight consolidation projects
 - Upgrading building facades on Borough High Street, working with building owners
 - Unlocking stretches of the Low Line and managing projects to bring these into use
 - Implementing a pilot waste micro-consolidation project around Borough Market
 - Phase 1 of Borough High Street 'Inns and Yards' transformation: greening, lighting, signage and paving works in White Hart Yard
 - Installation of temporary public realm interventions such as 'Colourful Crossings'
- Implementing appropriate project management processes and procedures to enable effective delivery of projects. Covering, for example: risk management, evaluation, reporting and issue resolution
- Ensuring that external funders' monitoring and evaluation requirements are fulfilled
- Producing, maintaining and distributing project documentation as appropriate
- Liaising with contractors, commissioned designers/architects and suppliers to support project delivery
- Securing relevant permissions for projects from project partners, stakeholders and the local authority
- Working up timelines: ensuring projects are delivered on time
- Managing project budgets and reporting on these to project owners
- Understanding of the planning context in which projects are being delivered. Awareness of planned developments in the area at the earliest possible stage. Providing timely information and intelligence on these.
- Attendance of the Construction Logistics Group and liaison with contractors in respect of mitigating the impact of their works on the area

- Contributing to responses to placemaking policy announcements from various tiers of government
- Play an active role in Better Bankside's next renewal ballot in 2020
- Other relevant tasks and projects as required

Person specification

The ideal candidate has a solid track record in delivering projects, combined with a passion for cities and placemaking. A tenacious person with good attention to detail, the Placemaking Project Manager is inspired by the opportunity to play a significant role in delivering highly visible and innovative projects in Bankside.

Required skills and competencies

- Highly organised with good project management skills (Essential)
- Able to prioritise workload and deal with multiple projects at the same time (Essential)
- Motivated to deliver to deadlines (Essential)
- Good communication and negotiation skills: comfortable dealing with suppliers, contractors, commissioned artists (Essential)
- Understanding of local authority planning and project delivery processes and relevant legislation (Desirable)
- Understanding of BIDs (Desirable)
- Knowledge of regeneration, placemaking and development processes in an inner-city context (Desirable)
- Fluent user of MS Office (Essential) and project management software (Desirable)

Required experience and education

- Educated to degree level (or equivalent) (Essential)
- Post-qualification experience in a related role (Essential)
- Proven track record in delivering projects (Essential)
- Budget management (Essential)
- Experience working with public sector bodies (i.e. local authority; regional / sub-regional government) (Desirable)
- Project management qualification (Desirable)

How to apply

To apply, send:

- Your **CV** describing your relevant educational, extra-curricular and employment experience
- **Cover letter** (max. 2 sides) outlining
 - o Why you want the role
 - o How your skills and experience match the person specification
- Completed **Better Bankside equal opportunities** monitoring form

to Rahima Begum, Office Manager: rb@betterbankside.co.uk or Better Bankside, Bankside Community Space, 18 Great Guildford St, London SE1 0FD.

Closing date: 9am, Tuesday 28th November

Interviews: w/c 4th December

Start: ASAP

Incomplete applications will not be considered. We regret that owing to the high level of response expected we will not be able to contact unsuccessful applicants. Applicants must be able to demonstrate the right to work in the UK.